



UC San Diego

Policy & Procedure Manual

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PURCHASING

Section: 523-2.2.1 EXHIBIT C

Effective: 07/20/1988

Supersedes: 07/12/1985

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EXHIBIT C

INVENTORY LOG SHEET

Principal Investigator _____

Name of Controlled Substance _____

Location _____

Controlled Substance Form _____

DATE RECEIVED/ DISPENSED	NUMBER OF CONTAINER S/ CODE #	CONTENTS (# OF GRAMS, OUNCES, TABLETS OR OTHER UNITS)	AMOUNT RECEIVED/ DISPENSED	PURCHASE ORDER #/ EXPERIMENT #	NAME OF SUPPLIER/ DISPENSOR	REASON FOR USAGE	BALANCE	DISPOSAL DATE

INSTRUCTIONS: 1. USE INK ONLY

University of California San Diego Policy – PPM 523-2.2.1 EXHIBIT C
PPM 523-2.2.1 EXHIBIT C Inventory Log Sheet

2. CODE AND INVENTORY MULTIPLE-USE CONTAINERS SERPARATELY (I.E. A, B, C)
3. INVENTORY SINGLE-USE CONTAINERS AS ONE UNIT (I.E., 100-2CC AMPULES BEING USED ONE AMPLE AT A TIME WOULD BE SHOW AS 100 AMPULES WITH THE SIZE AS 2 CC.)